



SSVR Board Meeting Minutes – June 5, 2024

Approved on June 24, 2024

Meeting was called to order by president Cheryl Hill at 10:02 a.

Confirmed that a quorum was present with board members Cheryl Hill (CH), Kelly Burgess (KB) and Dennis Palmer (DP) present. Board members Larry Thompson and Michael Alperovich were absent. Property Manager Maria Mitchell (MM) was also in attendance.

MM confirmed that proper notice was given for this meeting.

Motion to accept prior meeting minutes was made by KB, seconded by DP, all agreed.

NEW BUSINESS

Owner Booking Commission – at our annual owners meeting in October, 2023, we agreed to reduce owner booking commissions from 10% down to 7%. However, during peak season (February, March and April) owner bookings have always been charged at 15%. Motion was made by CH to reduce all owner bookings by 3% (peak season from 15% to 12% and non-peak from 10% to 7%) to be effective as of January 1, 2024. Motion seconded by KB and all agreed. MM stated the office would review prior owner's statements and make adjustments where necessary.

Cleaning Fees – During the board meeting on January 30, 2024 we agreed to increase our cleaning fees from \$125 to \$150 effectively immediately on all new reservations. On reservations that were already booked, the \$125 fee is what the renters would pay. The office charged the individual owners for the \$25 difference. There was some discussion about having SSVR pay these amounts which in reality it was still being paid for by the owners. In a split decision of 2 to 1 we agreed to have the individual owners continue to pay the \$25 difference in cleaning fees for existing rentals as of the January 30, 2024 effective date.

Spring Break Rules – CH to head a committee to establish rules and regulations for spring break at Sea Shell. DP suggested including this with the Rules and Regulations that SSCA is working on. KB suggested including this on the revised website for Sea Shell.

Other – many owners are requesting training on how to use the owner's portal on escapia. In the near future, the office will provide detailed instructions especially covering how owner's bookings should be handled.

Future Topics –

Additional staffing during peak times

Maintenance after 4:00 p.

Towel Exchange

Housekeeping Issues

Motion to adjourn this meeting was made by DP, seconded by KB, all agreed. Meeting adjourned at 11:15 a.

Respectfully Submitted,

Dennis Palmer, Secretary of the board for SSVR